



JOHN ELIAS BALDACCI  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
16 EDISON DRIVE  
AUGUSTA, MAINE  
04330



MICHAEL P. CANTARA  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

BOARD OF EMS MEETING  
MAY 7, 2003  
9:30 AM  
MAINE EMS CONFERENCE ROOM

MINUTES

Board Members: Carol Pillsbury (chair), John Burton (ex-officio), John Alexander, Bob Ashby, Alan Azzara, Leo Bouchard, Oden Cassidy, Peter DiPietrantonio, Richard Doughty, Bill Dunwoody, Sue Dupler, Jim Farrell, Kevin Kendall, Paul Knowlton, Penny Lovejoy, Jim McKenney, Wayne Werts

Regional Coordinators: Jim Caron, Donnie Carroll, Joanne LeBrun, Rick Petrie, Bill Zito

Staff: Jay Bradshaw, Dawn Kinney, Drexell White, Laura Yustak Smith, AAG

1. Introduction of Guests

No guests in attendance.

2. Approval of March 5, 2003 meeting minutes

**MOTION: To approve the minutes of the March 5, 2003, meeting as distributed (Bouchard; second by Lovejoy). Unanimous**

3. Old Business

None at this time

4. New Business

a. Budget Update/Presentation

Jay distributed a summary report of the MEMS budget for the past 10 years and a more detailed breakdown of the actual expenditures for FY01 & 02, estimated FY03, and budget for FY04 & 05. Under the biennial budget recently passed by the Legislature, one position at MEMS will be eliminated and "All Other" funding will be reduced by \$100,000. The regional share of this cut will be \$60,000 (\$10,000 per region).

Jay also explained that he is working with the DHS Bureau of Medical Services to develop a process by which MEMS could receive federal Medicaid funding as a partial match to state funded MEMS expenses that benefit MaineCare recipients (e.g. licensing, investigations, and data). This is still in the early stages, but initial input from both DHS and DPS has been encouraging.

b. Legislative Update

Jay distributed copies of the most recent EMS Legislative Summary. There has been little action since the last update that affects MEMS.

LD 1065, that directs the Commissioner of DPS to study the structure and funding for the EMS system, is heading to the Governor's desk for his signature. Jay and Donnie Carroll met with the USM Muskie School of Public Service about their possible involvement in this project – and Jay is awaiting a formal proposal from the Muskie School.

As a result of a House amendment, funding for this must come from a "Special Revenue Account" which basically means it cannot come from state general funds. Jay is working on a couple of grant possibilities in addition to the previously mentioned MaineCare funding.

c. Operations Team Action Items

The Ops Team met on May 6 and discussed a number of items, including the contract for FY04. However, there are no items requiring Board action at this time.

d. Investigation Committee Action Items

e.

**MOTION: To enter Executive Session for discussion of investigation issues. (Lovejoy; second by Dunwoody). Unanimous.**

Entered Executive Session at 10:14.

**MOTION: To end Executive Session (Lovejoy; second by Alexander). Unanimous.**

Exited Executive Session at 10:38

**MOTION: The Board finds that Licensee Rocco Giberti, Maine EMS license #19817 is in violation of 32 M.R.S.A. § 90-A(5); that the finding of the Board is based upon Mr. Giberti's convictions for Gross Sexual Assault and Criminal Threatening as described in State of Maine Superior Court Docket # 2001-507, State of Maine Superior Court Judgment and Commitment for Docket # CR-01-506 dated 11/18/02, Docket Record #AUBSC-CR-2001-00507 and Maine EMS staff Summary of Sentencing; the Board revokes Rocco Giberti's license summarily, without hearing pursuant to 5 M.R.S.A. §10004; and the revocation of Mr. Giberti's license is effective immediately. (Doughty; second by Kendall). Unanimous**

**MOTION: To ratify the consent agreement in case # 02-03 (Lovejoy; second by Dunwoody). Unanimous**

**MOTION: To ratify the consent agreement with John McGuire and keep the Letter of Guidance in his file for 6 months. (Dunwoody; second by Bouchard). Carried (7/4)**

**MOTION: To ratify the minutes of the April 2, 2003, Investigation Committee minutes. (Bouchard; second by Lovejoy). Unanimous**

f. MEMS Rules

Drexell explained that due to a formatting change in the EMS Rules, it is necessary to adopt changes to the Rules formatting and the Basis Statement. This does not change the text of the Rules that were adopted by the Board in April.

**MOTION: To adopt the suggested changes to the MEMS Rules and to approve the Basis Statement as presented. (Dunwoody; second by Lovejoy). Unanimous.**

g. EMS Awards Ceremony

Jay reminded members that the Annual Awards Ceremony will be on Thursday, May 22, 2003, at 2:00 in the State House Hall of Flags. Governor Baldacci and Commissioner Cantara are both scheduled to participate.

There was also discussion about how to appropriately recognize individuals who have served for many years on their local squads, but whose involvement may not reach the threshold for state recognition. MEMS staff was directed to pursue ways to identify and recognize those who had such service and develop a "Longevity Award" to be sent on behalf of the Board.

h. Other

i. Background checks

Jay explained that effective immediately, the State Bureau of Investigations will be charging all governmental agencies for criminal conviction background checks. Since MEMS can make these requests online, the fee will be \$15. In talking with the AG's office about this change, MEMS has learned that MEMS stands almost alone among licensing boards in that we have not been doing background checks for all applicants.

**MOTION: To obtain SBI criminal conviction reports on all individual EMS applications effective July 1, 2003, and to require applicants to pay the \$15 SBI fee. To direct MEMS staff to implement an equivalent process for reciprocity and out of state applications. (Kendall; second by Alexander) Approved with one abstention (Farrell)**

ii. QI Committee/Letter

Carol directed the Board's attention to a letter written by Bill Dunwoody about the QI Committee structure and charge. This will be an agenda item at the next meeting.

iii. Waiver request – Dedham Rescue

Drexell presented a request from Dedham Rescue for approval to obtain their out of drug box medications from Meridian Mobile Health instead of the EMMC pharmacy. MEMS has received a copy of the agreement with signatures by all of the above parties and recommends approval.

**MOTION: To approve the proposal submitted by Dedham Rescue for obtaining medications from Meridian Mobile Health. (Kendall; second by Farrell). Unanimous**

5. Staff Update

a. MEMS

Jay reported that Deb MacMaster's last day at EMS will be on May 9. She begins the following Monday in Gardiner at the Liquor Licensing Bureau.

Working with the regional EMS offices, MEMS will be coordinating the next round of AED grant requests. Interested services are being directed to work with their regional offices who will in turn submit their requests to MEMS no later than May 30.

MEMS will have an opportunity in June to apply for a continuation of the Trauma-EMS System grant. This grant has provided funding for contracted staff support for the TAC and other functions relating to the TAC. The estimated grant amount is \$40,000.

Electronic run reporting is still progressing, albeit very slowly. MEMS and the MHIC continue to work with different software vendors, but to date the progress has been very slow – and is being adversely affected by the recent budget cuts.

b. MDPB

Dr. Burton reported that at the May 22 meeting (which is on a different date due to a conflict with the Spring MCOT conference), discussion will continue on a Critical Care Transport proposal that was presented at the April meeting.

This is the month where proposed protocol changes are considered; however, to date none have been received. Proposed changes to the Paramedic Interfacility Transfer module may also be presented, but to date none have been suggested.

Ongoing discussion and activity is taking place with a comprehensive updated airway module. This is a long-term project that will also include education and quality improvement modules.

6. Adjourn

Meeting adjourned at 11:45